

## **Grace Production Positions Details:**

### **Visual Production Specialist**

#### **Responsibilities:**

- Programing/prepping vMix software for live streams weekly
- Preparing visual content for services
- Preparing weekly service “script” as needed
- Running/overseeing weekly Sunday service streaming
- Trimming service recording for Channel 29 usage

#### **Requirements:**

- Competency in live stream software. Basic programming for working with current vMix software.
- Basic editing skills for trimming and shipping service recordings.
- Basic understanding of camera and lighting techniques.
- Desire to learn and refine visual production and streaming skills. Coachable for learning current systems in place.
- Accountability for regular attendance and presence at services and rehearsals.
- Communication skills particularly with the Director of Music Ministries, the Audio Tech Specialist, and other members of the Worship, Music, and Tech teams.

#### **Approximate Weekly Hours:**

Sunday Service (warmup through postlude) - 2.5 hours

Sunday Post-Service (Channel 29 trim/edit and shipping) - 1 hour

Weekly program prep work (vmix prep/programming) - 1.5 hours

Weekly visual prep work (script, visual slides, credits) - 1.5 hours

Rehearsal (currently during band rehearsal, “dress rehearsal” for stream) - 2 hours

Approximate Total Weekly Hours: 8.5 hours

At \$20/hour totals \$8,840 gross annual income